



Human Capital is the single most important intangible asset of the organization. Employees follow organizational systems and processes to create products / documents for Clients. The quality of deliverables however depends on the skills and competency of the individual. Since all employees do not have the best skills and competencies, the final product has the individual's "stamp"! Does it match your Organization's image and brand!

Managers distribute tasks to their team members and expect them to deliver the

completed work to expected quality and agreed schedule. With increase in turn-over, organizations continue to employ (from 5 to 30% or even higher) new employees every year. Managers would continue to face the challenge of delivering work with mixed talent of varying skills / competency levels and still meet the Organization's Quality Standards.

## Objectives

"Reducing Errors" Module stresses on behavior and data based decision making by Managers / Supervisors when assigning tasks to the team members. This special training module is to help you *manage your team more professionally and holistically, thereby ensuring Business Success.*

## Contents

- Understanding Errors & Consequences
  - We all commit errors once in a while. If the consequence of errors is faced by the Organization's client, the Business pays for it! - This can be fatal for the Organization.
- Error-Leadership Mode (ELM) System
  - Understanding Errors and their interrelationship with Leadership Modes leads to easily understandable ELM System. This clarity helps supervisors to adopt suitable leadership styles for reducing errors.
- Major Sources of Errors
  - Errors are caused for a variety of reasons. Better knowledge of these help in taking adequate precautions to eliminate them.
- Tools for Preventing Errors
  - Understanding of ELM System helps Managers to choose the right tools for reducing errors.



## Duration

The contents shall be covered in a half day session.

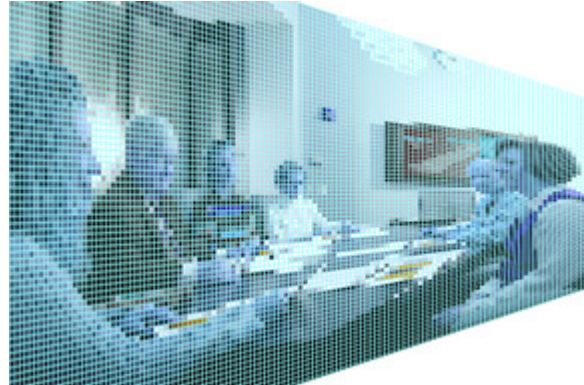


## Methodology

Training is imparted by case studies and extensive participation of all participants and encouraging them to share their experiences. This shall be supported by Power Point / visual presentations and a touch of theory. Being action oriented, this methodology has been found to work wonderfully well with all participants.

## Who should attend?

The program is designed to be most beneficial to managers and Supervisors in organizations which have large amount of re-work in the organization due to errors of various types in day to day working.



## Facilitator

The program shall be facilitated by Mr. Vinod Kumar Mehandru. He has over 40 years of experience in Public Sector, Private, small and big corporations as well as an entrepreneur,. He is presently working as CEO of NiMble Systems Pvt. Ltd. He has been responsible for developing and implementing training in many organizations.

## About NiMble

NiMble is a management consulting organization assisting clients in three basic areas. These are

- a) Improving management effectiveness
- b) Improving business operations
- c) Managing human resources



With appropriate strategy, processes and resources organizations have all the ingredients of success. However managing these three ingredients requires knowledge of many sound management tools and practices. These would be tools like Balanced Score Cards, Six-Sigma, Kaizen and many such other tools. NiMble works with organizations and supports them in analyzing their business performance, efficacy of existing structure and processes and its relevance to changing needs. It then suggests appropriate measures which if taken can help organizations improve their business results.

Most of our clients are mid size enterprises / individual entrepreneurs who are driven by passion to lead. We enjoy assisting our clients to grow into organizations that are capable of becoming leaders in their own domains. NiMble employees have wide range of experience and have worked in organizations ranging from Public Sector, Private Sector, Engineering Consulting, EPC Contractors, Manufacturing, IT, Not for Profit Organizations, Trading and Marketing sector, and many others. NiMble has worked for clients in various countries such as India, Kuwait, Kenya, Uganda, UAE, Sudan, Nepal, Ceylon, Myanmar, Georgia, Taiwan etc.

Content of all NiMble Trainings are based on direct experience gained while working for our diverse clients or from personal experience gained while working in many organizations. Our Training focuses on improving competency of participants in management skills and be aware about good and contemporary practices in the industry. For more information on NiMble please visit our web-site at [www,nimble.in](http://www.nimble.in) or write to [vkm@nimble.in](mailto:vkm@nimble.in) or to [pawan@nimble.in](mailto:pawan@nimble.in)